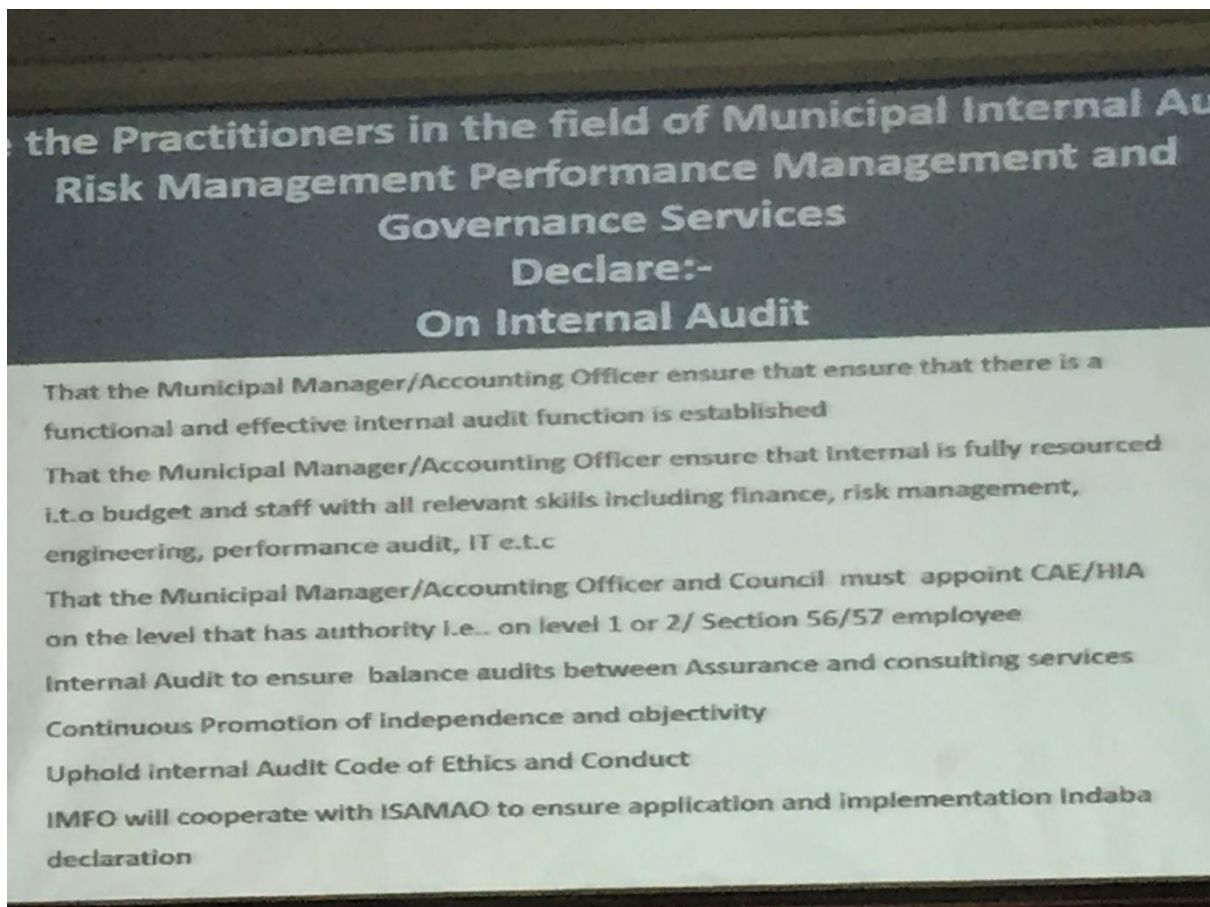


In concluding the IMFO conference the following declarations were reiterated:



1. We the practitioners in the field of Municipal Internal Audit, Risk Management, Performance Management and Governance Services. **Declare on Internal Audit:**
 - That the Municipal Manager/Accounting Officer ensure a functional and effective internal audit function is established
 - That the Municipal Manager/Accounting Officer ensure that internal is fully resourced i.t.o budget and staff with all relevant skills including finance, risk management, engineering, performance audit, IT etc.
 - That the Municipal Manager/Accounting Officer and Council must appoint CAE/HIA on the level that has authority i.e. on level 1 or 2/Section 56/57 employee
 - Internal Audit to ensure balance audits between Assurance and consulting services
 - Continuous Promotion of independence and objectivity
 - Uphold Internal Audit Code of Ethics and Conduct
 - IMFO will cooperate with ISAMAO to ensure application and implementation Indaba declaration

**Ye the Practitioners in the field of Municipal Internal Audit,
Risk Management Performance Management and
Governance Services
Declare:-
Risk Management**

- That the Municipal Manager/Accounting Officer ensure that there is a functional and effective Risk Management Function :
 - > That the Risk Management function located at the appropriate Level
 - > That the Risk Management Function adequately resourced
- That there is the Functional Risk Management Committee Chaired by an Independent Chairperson
- That the strategic risk register must be aligned to the IDP and budget
- That the Operational Risk register be properly aligned to the SBDIP
- That the Strategic register must also address the immediate external factors to the municipality to address any emerging risk such as xenophobia and the likes
- That the tone for Risk Management must be set at the top

**Ye the Practitioners in the field of Municipal Internal Audit
Risk Management Performance Management and
Governance Services
Declare:-
Risk Management/2**

- Risks to be linked to the projects of the institution.
- Risk management should form part of the top management agendas.
- Municipalities should develop a screening policy that will cover: new appointments, transfers, promotions as part of the people, risk management policy.
- Ensure that criminal checks and qualification verification (screening) cannot be conducted without the permission of the personnel.
- Third party risks should be identified and be incorporated in the risk registers of the institution.
- Risk identification should not be an annual process but a continuous process

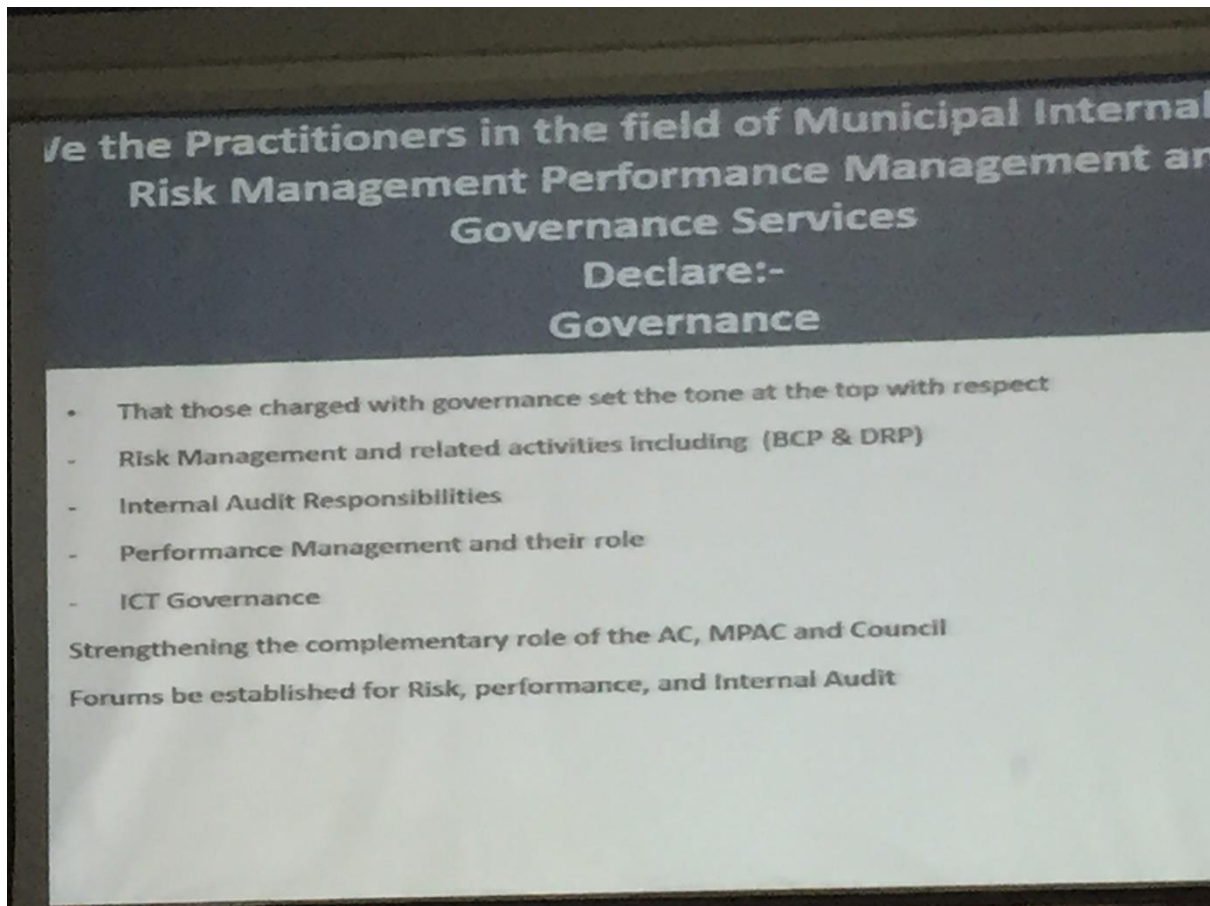
2. We the practitioners in the field of Municipal Internal Audit, Risk Management, Performance Management and Governance Services. **Declare on Risk Management:**
- That the Municipal Manager/Accounting Officer ensure that there is a functional and effective Risk Management function:
 - That the Risk Management function is located at the appropriate level
 - That the Risk Management function is adequately resourced
 - That the functional Risk Management Committee is chaired by an independent chairperson
 - That the strategic risk register must be aligned to the IDP and budget
 - That the operational risk register be properly aligned to the SBDIP
 - That the strategic register must also address the immediate external factors to the municipality to address any emerging risks such as xenophobia and the likes
 - That the tone for risk management must be set at the top
 - Risks to be linked to the projects of the institution
 - Risk Management should form part of the top management agendas
 - Municipalities should develop a screening policy that will cover: new appointments, transfers, promotions as part of the people, risk management pule
 - Ensure that criminal checks and qualification verification (screening) cannot be conducted without the permission of the personnel
 - Third party risks should be identified and be incorporated in the risk registers of the institution
 - Risk identification should not be an annual process but a continuous process

**We the Practitioners in the field of Municipal Internal Audit,
Risk Management Performance Management and
Governance Services
Declare:-
On Performance Management**

- That the Municipal Manager/Accounting Officer ensure that there is a functional and effective Performance Function and placed at appropriate level
- That 100% Auditing Performance Information be conducted Quarterly and reported to both Mayco and Council
- That internal Audit assist as part of consulting service and PMS in targeting setting before the SDBIP as annual plan are finalised
- The SMART(Usefulness and Reliability) concept be unpacked through focused training intervention to be organised by IMFO, National Treasury, ISAMAO and AG(SA)
- The culture of performance to be established starting from council (Speaker, Mayor)
- Comprehensive report starting with quarterly reports to council and statutory bodies and communities.

3. We the practitioners in the field of Municipal Internal Audit, Risk Management, Performance Management and Governance Services. Declare on Performance Management:

- That the Municipal Manager/Accounting Officer ensure that there is a functional and effective Performance function and placed at appropriate level
- That 100% Auditing Performance information be conducted quarterly and reported to both Mayco and Council
- That internal audit assist as part of consulting service and PMS in targeting setting before the SDBIP as annual plan are finalised
- The SMART (usefulness and reliability) concept be unpacked through focused training intervention organised by IMFO, National Treasury, ISAMAO and AG(SA)
- The culture of performance to be established starting from council (Speaker, Mayor)
- Comprehensive report starting with quarterly reports to council and statutory bodies and communities



4. We the practitioners in the field of Municipal Internal Audit, Risk Management, Performance Management and Governance Services. **Declare on Governance:**
- That those charged with governance set the tone at the top with respect:
 - Risk management and related activities including (BCP & DRP)
 - Internal audit responsibilities
 - Performance management and their role
 - ICT Governance
 - Strengthening the complementary role of the AC, MPAC and Council
 - Forums be established for risk, performance and internal audit